



Job Description

Job title - School Librarian

Job purpose - To help our school run a clean, welcoming and organised library

Hours - To work alongside and support the team of librarians during lunch and break times throughout the week.

Duties

- To help in the library at set times agreed with Mr Bull and your class teacher
- To shelve the Accelerated Reader books in the new library
- To shelve non-fiction books in subject order in the old library
- To shelve the EYFS/KS1 books in the right place
- To shelve our golden diversity and poetry books
- To help label new books with stickers and stamps
- To help repair resources and display books
- To help other students find what they are looking for
- Any other jobs which help the school library

School Librarians are

- Reliable
- Hardworking
- Honest
- Cheerful
- Sensible
- Enthusiastic

School Librarians also

- Are willing to help others
- Have an interest in books
- Enjoy thinking on your feet
- Enjoy helping other people
- Have good communication skills

Application Form

Please read the form first and fill it in as carefully and neatly as you can.

Name:

Class:

1. Why do you want to be a librarian?

2. What do you think you can do to help the library team?

3. Why should we choose you to work in the library?

4. What books do you like to read and why?

5. How can you promote a love of reading across school?

6. What days are you available to assist in the library? (please circle)

Monday Tuesday Wednesday Thursday Friday Everyday

I understand the responsibilities of being a School Librarian and will do my best to fulfil them. I am committed to supporting and promoting a love of reading within school.

Signature of Applicant: _____

Date: _____