WREN PARK PRIMARY SCHOOL

ADDITIONAL ACTIVITIES ORGANISED FOR PUPILS AND CHARGES AND REMISSIONS

Policy Name:	Additional Activities Organised for Pupils and Charges and Remissions	
Frequency of Review:	Annually	
Review Dates:	Summary of Key Changes (introduced from policy reviews after Jan 22)	Ratified By: ✓ FGB/ Committee / Other
29/09/21		FGB
20/09/23		FGB
25/09/24		FGB
24/09/25		FGB
30/09/26		FGB

Next scheduled review: September 2027

INTRODUCTION

The Education Act 1996 sets out the law on charging for school activities in schools maintained by local authorities in England. All maintained schools must have a charging and remissions policy relating to all activities which the school offers, whether during the school day or outside.
The Governing Board recognises the valuable contribution that these and any additional activities to the curriculum, which can include clubs, day trips and extended visits, can make towards pupils' personal and social education and its aims are to promote and provide these activities as part of the school's broad and balanced curriculum. Under the regulations, no school is able to make a charge for school activities which the school offers during the school day or outside if the activity is part of the national curriculum. However, this does not prohibit or restrict the school from seeking contributions from parents, nor does it put the school under any obligation to pursue a proposed activity if insufficient contributions are received.

CHARGING

The Governing Board reserves the right to make a charge in the following circumstances for activities organised by the school:-

SCHOOL VISITS DURING SCHOOL HOURS

The Governing Board believes that school visits are a valuable part of the children's learning. The school will seek contributions from parents in order to fund this activity. There is no obligation to contribute and no pupil will be omitted from the activity should his/her parents be unable to do so. However, should funding for the trip be inadequate it will not take place.

ACTIVITIES OUTSIDE SCHOOL HOURS

The full cost to each pupil of activities deemed to be optional extras taking place outside school hours.

RESIDENTIAL VISITS

The Governing Board believes that residential activities can provide valuable learning experiences for the children but are aware that Teachers cannot be required to undertake such a visit.
The school will make a charge for the whole cost of residential activities that take place outside school hours, including the board and lodging element, if it is not part of the national curriculum. There is no obligation to participate and should funding for the activity be inadequate it will not take place.
Parents who are in receipt of any of the benefits listed on the Pupil Premium page of our website will be **able to request a reduction** in the cost of the residential visit.
If the residential is part of the national curriculum the school will only charge for the board and lodging element of the trip. The school is not allowed to make a charge for the other elements of the trip for national curriculum activities but will seek contributions from parents in order to fund the visit. There is no obligation to contribute and no pupil will be omitted from the activity should his/her parents be unable to do so. However, should funding for the residential be inadequate it will not take place.

INDIVIDUAL INSTRUMENTS TUITION

Tuition provided at the request of the pupil's parents provided by peripatetic music staff during school hours is charged to parents. PP Pupils and Looked after Children are eligible for free music tuition. Discussion with the Headteacher is required should you wish your child to be considered for free music lessons.

INGREDIENTS/MATERIALS FOR PRACTICAL SUBJECTS

The Governing Board may charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product. No child will be disadvantaged because of parents' inability or reluctance to pay.

REMISSIONS

GENERAL

There may be a number of cases of family hardship which makes it difficult for pupils to take part in particular activities for which a charge is made. In such cases parents should apply to the Headteacher, in confidence, for the remission of charges in part or in full. Authorisation of remission will be made by the Headteacher in consultation with the Chair of Governors.
The Governing Board may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Board from inviting parents to make a contribution towards the cost of providing education for pupils.

REFUNDS

Please see our School Visits and Refund Cancellation Policy for details

LOSSES / DAMAGE

Parents will be expected to replace or purchase lost items of school property. They should know that willful damage to school buildings or property will be charged to parents by the school. The school cannot pay for any property which is lost, stolen or damaged. Children are encouraged to take appropriate care of their clothing and belongings. Accidents and breakages caused by other children through play will not be sought from other parents unless there has been a malicious intent to cause damage.

We shall always ensure that we support Pupil Premium children in joining in activities by using Pupil Premium funds to subsidise the payments required – discussions will be held between parents and a member of the SLT to determine any subsidy of activities.
The School Governing Board reserves the right to review and amend this policy statement from time to time, as appropriate.

Additional activities organised for pupils and charges and remissions